**Web Communication – for the student and the teacher!**

1. Create a template and document links, attachments, and photos. Save on hard drive, removable media, printed copies… At least two other locations.
2. Interest, organization, and appearance.
* Use unit plans, lesson plans as a guide
* Make sure what you are saying is clear and concise (use best practices).
1. Add self created documents. Upload to site and link within your website.
2. Embed documents.
3. Add a THE calendar.
4. Add links to PRIMARY sites.
5. Password protect if scanned.
6. Twitter, Facebook, surveys, and blogs…
7. Fun stuff.

…. And 10, share, share, share!

